

**MEETING MINUTES OF THE ANNUAL GENERAL MEETING  
OF WHITBY SYNCHRONIZED SKATING TEAM**

**HELD ON WEBEX ON MARCH 1, 2022**

**PRESENT:**

Board Members:

Jackie Williams – President	Kristin Dawkins – Vice-President
Vincent Fava – Treasurer	Meghann McPhee – Bingo Chair
Diane Walker – Secretary	Erin Weir - Past President

Membership attendance:

- |                          |                        |
|--------------------------|------------------------|
| ● Dorothy Barbaro        | Kelly-Ann Neary        |
| ● Lori Tesolin Kelday    | Pamela Popoff          |
| ● Melissa Mackie (coach) | Nancy Meredith (coach) |

**1. WELCOME, INTRODUCTIONS AND CALL TO ORDER**

Jackie Williams advised she will be Chairing the Annual General Meeting, and introduced the **Head Table** and Guests as listed above.

The meeting was called to order at 7:05.

**2. PROOF OF NOTICE AND DETERMINATION OF QUORUM**

Jackie Williams announced that a quorum was established with 7 members represented in person. A quorum being present and notice having been properly served in accordance with the WSST By-Law 22 and Skate Canada By-laws, ‘I now declare this Annual General Meeting’ of the Members of WSST to be properly called and duly constituted to conduct business.

Jackie Williams announced that the ‘Proof of Notice of Meeting’, calling this meeting, was posted and was sent to all members registered.

**3. APPROVAL OF AGENDA**

Jackie Williams announced that the agenda of the Annual General Meeting held on March 1, 2022, was sent along with the ‘Notice of the Meeting’, to all members. Jackie then asked for a motion to approve the Agenda for the meeting.

A Motion was made by Pamela Popoff seconded by Kelly-Ann Neary, to approve the Agenda for the Annual General Meeting held on Tuesday March 1, 2022. **MOTION CARRIED**

#### **4. APPROVAL OF MINUTES OF APRIL 6, 2021 ANNUAL GENERAL MEETING**

Jackie Williams announced that the Minutes of the Annual General Meeting held on April 6, 2021, were sent along with the 'Notice of the Meeting', to all members and then asked that the reading of the Minutes be dispensed with and that they be adopted as circulated. Jackie then asked for a motion to approve the minutes.

A Motion was made by Vince Fava, seconded by Pamela Popoff to accept the Minutes of the previous Annual General Meeting held on April 6, 2021, and to dispense with the reading of the Minutes and that they be adopted as presented. **MOTION CARRIED.**

#### **5. MOTION TO APPROVE CHANGES TO WSST BYLAWS**

Jackie Williams announced that the proposed new Bylaws for WSST were sent along with the "Notice of the Meeting, to all members. Jackie then asked for a motion to approve the new Bylaws.

A Motion was made by Kristin Dawkins, seconded by Pamela Popoff to accept the new Bylaws for WSST and that they be adopted as presented. **MOTION CARRIED.**

#### **6. PRESIDENTS REPORT**

Jackie Williams reviewed the season:

- o WSST had 39 skaters this season
  - 20 Youth Skaters between the Beginner and Elementary team
  - 19 Adult Skaters on our A3 team
- o Introduced Adult Skills Sessions this season
  - 23 Skaters registered over the course of our three blocks we offered.
  
- o We welcomed many new skaters to our Beginner and Elementary program and are so thankful to have so many returning skaters
- o We are thrilled to have been able to get the club together for our Pep Rally this past Sunday to showcase all of the hard work of our skaters over this complicated season.
- o We unfortunately were unable to attend the Brampton Hub competition in January, due to covid closures.
- o Our A3 team attended the Regional Championships where they placed 2nd.
- o All three of our teams will be attending the Brampton Hub competition on March 6th.
- o Try-out and spring skills information will be coming out shortly
  
- o Finally, I would like to thank Erin Weir for all of her time and commitment to this club. Her term as past-president is coming to an end. Her years of volunteering on our board are so greatly appreciated.

#### **8. VICE PRESIDENTS REPORT**

- 2021/2022 season was still a challenging one
- Low skater numbers
- Cancelled hub competitions

- Feeling in “limbo” and matters out of our control
- Despite the challenges our 2 youth teams have created great programs and were excited to showcase them at the pep rally and hub competition in March
- Also had 2 very successful “try synchro” sessions with WFSC canskaters
- Recruitment efforts have been top of mind and we are hopeful that they, along with some new support from WFSC, will pay off with an increase in skaters of all skill levels for the upcoming season
- We are thrilled to be partnering with a new local company next season to supply clothing and club merchandise.

## 9. **TREASURERS REPORT**

Vincent Fava reviewed:

- Financial statements approved - motioned by Kelly-Anne Neary, seconded by Pamela Popoff.  
MOTION CARRIED.
- Ensured that Revenue Canada is completely up-to-date with WSST records
- Provided update on financial projections for 2022/2023 season

## 10. **OTHER REPORTS**

- **BINGO CHAIR - MEGHANN MCPHEE**
  - It has been a challenging but successful year for bingo
  - Would not be possible without our recurring volunteers (Deborah, Susan, Geraldine, Erin, Krista, Vince, Julie and Mel)
  - Currently operating on 3 bingos a month
  - Potential to go up to 4 or 5 depending on the city and the hall as they will inquire about adding back the breakfast and twilight session
  - Bingo revenue monthly is based on the spend per session
  - Pooled and split amongst all the participating clubs
  - It is our clubs biggest fundraiser, without it our fees would be much higher
  - Mandatory bingo for the 2022/2023 season
  - All team participation is needed and appreciated.

## 13. **ELECTIONS OF THE BOARD OF DIRECTORS**

The WSST has declared the following candidates to be elected by acclamation as the number of candidates running for the position is the same as the number required for the role:

President – Jackie Williams

Vice-President – Melissa Mackie

Treasurer – Vince Fava

Secretary – Diane Walker

Bingo Chairperson – Meghann McPhee

Fundraising Chairperson – Kristin Dawkins

A Motion was made by Kelly-Ann Neary, seconded by Meghan MacPhee to accept the 2021-2022 board members. **MOTION CARRIED**

#### **14. NEW BUSINESS**

- Announcement of Club name and winner for the voucher;
  - 30 names were submitted which were reduced to 6 names based on a Board vote;
  - Members then voted on those 6 names.
  - Vote winner was to keep the name “Whitby Synchronized Skating Teams”
  - Based on a random draw of all submissions, Jody Griffen was selected to win the \$50 swag voucher.
- Jackie Williams opened the floor to questions and new business but no new questions or new business was raised.

#### **15. ADJOURNMENT**

ON A MOTION DULY MADE by Kelly-Ann Neary seconded by Vince Fava and carried unanimously, it was agreed that there being no further business of WSST to transact, the meeting was closed at 7:29 p.m.

**Signed:**

**President**